



Agenda Management Committee Meeting

COST Action No. TD1104

Action Title: European network for development of electroporation-based technologies and treatments (EP⁴Bio²Med)

Venue*: Toulouse, Country: France

Thursday, April 16, 2015 - 9:00-12:30

***Address :**

Gallais amphitheater

CNRS campus 205 rte de Narbonne, Toulouse.

5 min walk from the metro station "Université P Sabatier" B line

****Coffee upon arrival: 8:45-9:00**

Light lunch break: 12:30-13:00

circulated to the MC, MC observers and the COST Office (Science and Administrative Officer)

Map of the venue:



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Horizon 2020

Preliminary agenda

1. Welcome to participants by local organiser
2. Adoption of agenda (5')
3. Approval of minutes and matters arising of last meeting
Approval of electronic votes (5')
4. Update from the Action Chair, Vice-Chair and STSM Coordinator (35')
 - a. Status of Action, including participating countries (Chair) (5')
 - b. STSM status and rules related to STSM (STSM Coordinator) (15')
 - c. www.electroporation.net – presentation of functionalities (15')
 - e. Action budget status+report+amendments+new rules (Grant-holder) (15')
5. Promotion of gender balance and of Early Stage Researchers (ESR)
Update from the Grant Holder and STSM Coordinator (5')
6. Update from the COST Office (10')
7. Follow-up of MoU objectives (75')
- Progress report of working groups:
 - a. WG1 Leader Report (10' + 5')
 - b. WG2 Leader Report (10' + 5')
 - c. WG3 Leader Report (10' + 5')
 - d. WG4 Leader Report (10' + 5')
 - e. WG5 Leader Report (10' + 5')
8. Scientific planning (Workplan for the 4th year) (30')
 - a. Scientific strategy
 - b. Action Budget Planning - information
 - c. Long-term planning (including anticipated locations and dates of future activities)
 - d. Dissemination planning (Publications and outreach activities)
 - e. Starting an International society (15')
9. Progress report on Preparation of the 1st World Congress on Electroporation (30')
10. Requests for new members (5')
11. Non-COST applications to the Actions (5')
12. Any Other Business (AOB) (5')
13. Location and date of next meeting
14. Summary of MC decisions (10')
15. Closing at 12:30

